POSITION DESCRIPTION
National Child Safe Organisations Project Officer

Position Summary

Anglicare Australia seeks to promote a just and caring society. The Anglicare Australia national office supports and coordinates joint social policy, research, and advocacy activities and seeks to enable its members to better serve the needs of all by leading collaboration for members of the network.

The National Child Safe Organisations Project Officer will lead all Anglicare Australia members in the development, implementation, and ongoing improvement of Child Safe Practices and cultures.

The role will lead the development and implementation of the National Principles for Child Safe Organisations, which aim to create and nurture a culture of child safety across the Anglicare Australia Network. The position will work in both a general educative manner across the whole network, and with individual members to assist them in moving to better practices.

The position will be responsible for coordinating and driving a child safe culture across the Network, including in services that do not operate as children's services or have children as primary clients.

The Child Safe Organisations Officer will work in accordance with the values of the Anglicare Australia Network and support core business by providing service, guidance, and advice within this position's specialty area.

Duties

- Lead and enable the development and implementation of a Child Safe Framework.
- Develop and maintain knowledge about the best practices in child safe organisations, organisational culture, and change.
- Assist members in auditing their state of their current practice and developing plans to move forward
- Creating opportunities and resources for members to improve child safe practices, including handbooks, seminars, website resources, conference sessions, etc.
- Assist members to establish child safe governance structures and reporting frameworks that are appropriate to both best practice and suited to each organisation.
- Identify and create opportunities for the promotion of Anglicare Australia's Child Safe Framework.
- Develop a stakeholder engagement plan to support the design and implementation of the Framework.

- Engage and involve stakeholders to build commitment and readiness for change.
- Provide expert advice, counsel, and recommendations to influence organisational strategies, decisions, and initiatives.
- Regularly meet with stakeholders to understand competing priorities and challenges, and adjust plans where possible to accommodate their needs.

Selection Criteria

- Detailed knowledge of National Principles for Child Safe Organisations best practice
- Appreciation of State and Territory child protection legislation frameworks
- Understanding of organisational change and organisational culture principles
- Demonstrated success in implementing projects in large and diverse organisations
- Ability to work effectively with key stakeholders, including senior management, and achieve outcomes through influence
- Strong conceptual and analytical skills
- Well-developed communication skills and attention to detail
- Ability to be an effective member of a team, and to work autonomously.
- Degree in a related field
- A postgraduate qualification, completed or in progress
- Ability and willingness to travel.

Conditions of employment

The position is offered full-time. It will report to the Executive Director of Anglicare Australia and will work with a Reference Group from across the Anglicare Australia Network.

The successful applicant must have, or be able to attain, a Working with Vulnerable People card in the ACT and a National Police Check in keeping with the outcomes of the position

The annual salary range for this role will be $92,000 to $102,000, negotiated with the successful applicant. The role is funded for fixed term of 24 months, with a probationary period.

The role is based in Ainslie, ACT. However some interstate travel may be required.

The successful candidate will be required to be fully vaccinated against Covid-19.