



## **POSITION National Policy and Communications Officer**

### **POSITION SUMMARY**

Anglicare Australia seeks to promote a just and caring society. The Anglicare Australia national office supports and coordinates the joint social policy, research and advocacy activities of the diverse Anglicare Australia network.

The Policy and Communication Officer is responsible for providing strategic advice on social and economic policy, with a focus on Federal Government legislation, policies and programs that impact on the work of the Anglicare Australia member agencies and managing communication with the membership.

### **DUTIES, AS DIRECTED BY THE EXECUTIVE DIRECTOR**

- Assist with the development, implementation and monitoring of Anglicare Australia's social policy framework.
- Prepare social policy advice and assist the Anglicare Australia office and Anglicare Australia Council in representing Anglicare Australia's social policy positions to government, the church, the business sector and the broader community.
- Liaise with relevant government departments, social policy and research organisations, tertiary institutions and community groups to maintain a current overview and identify future priorities relating to social policy trends and research.
- Conduct research on specified issues relating to Anglicare Australia's goals and priorities.
- Facilitate the cooperative activity of Anglicare Australia's networks, including co-ordination of joint projects where appropriate.
- Production of the Anglicare Australia's regular newsletter and other publications from time to time.

### **TO APPLY**

For Selection Criteria, Conditions of Employment, or any other information go to [www.anglicare.asn.au](http://www.anglicare.asn.au) or contact Anglicare Australia Executive Director Kasy Chambers on 02 6230 1775 or email [kasy.chambers@anglicare.asn.au](mailto:kasy.chambers@anglicare.asn.au).

### **IN BRIEF**

#### **National Policy and Communications Officer – Anglicare Australia**

Anglicare Australia seeks a Policy and Communication Officer to provide strategic advice on national social and economic policy, conduct specific policy research, facilitate cooperative activity across Anglicare Australia's networks, and produce the regular E-news for members. Expressions of interest and CV to Executive Director Kasy Chambers. [kasy.chambers@anglicare.asn.au](mailto:kasy.chambers@anglicare.asn.au)