

Anglicare Australia Awards for Excellence and Innovation 2010 Nomination Form



Anglicare Australia Members

Small organisation** Large organisation

** Organisation with total income of less than \$6 million.

Award Categories *(please tick one only per nomination form)*

Innovation Excellence Partnership Individual Achievement (self nomination not permitted)

I wish to nominate *(please print)*

Name of project or program / individual / volunteer _____

Organisation _____

Address _____ Postcode _____

Work telephone _____ Email _____

Nominated for the following activity _____

If title of project or program given, name of contact person _____

Addressing the judging criteria

Please attach at least 500 and not more than 1500 words in support of the nomination, addressing each of the judging criteria listed for the category on the reverse of this form. Please send five copies of any DVDs etc and please do not bind anything.

Helpful hints are available in the document, 'Tips to help you prepare a successful nomination' on our Anglicare website www.anglicare.asn.au under About Us – AA Awards menu.

Nominated by *(refer 'Nominating for an Award' on reverse of this form)*

Name _____

Organisation _____

Address _____ Postcode _____

Phone (work) _____ Email _____

Declaration (to be signed by CEO (or equivalent) of the organisation to which the program/project, individual or volunteer is associated)

I confirm that all the information supplied in the nomination is correct. I understand that the decision of the judges will be final and that no correspondence will be entered into in respect of the decision.

Signed _____ (CEO) _____ Date _____

External Evaluation *(refer 'External Evaluation' on reverse of this form)*

Please attach evidence of external evaluation.

Referees *(see 'Referees' on reverse of this form)*

Referee 1 _____ Phone _____

Relationship with nominated project/individual/organisation _____

Referee 2 _____ Phone _____

Relationship with nominated project/individual/organisation _____

Are all parts of the nomination complete?

Work through the 'Checklist' on reverse of this form to ensure that you have completed all relevant details for the nomination. Well done, and thank you for taking the time to recognise excellence in care.

Nomination pack to be sent by Monday 26 July 2010 to:

Anglicare Australia, GPO Box 1307 Canberra ACT 2601

Phone: 02 6230 1775 Fax 02 6230 1704

Email: Melissa.Dyson@anglicare.asn.au

About the Awards

The Anglicare Australia Awards recognise the outstanding contribution of member agencies, their staff and volunteers to the service of people in need and draw attention to new, innovative approaches and programs being implemented within the Anglicare Australia network.

The Awards program affirms the contribution of Anglicare agencies to the health and wellbeing of not only individuals, but also Australian society.

Profiles of Award winners from previous years appear on the Anglicare Australia website at: www.anglicare.asn.au.

The 2010 Award Categories

In 2010 awards will be offered under the following four categories: Innovation, Excellence, Partnership and Individual Achievement.

Nominating For An Award

Who can nominate

All Anglicare member agencies and all individuals working in member agencies (staff, volunteers, Board and Committee members) are eligible to be nominated and to nominate an Anglicare Australia member organisation or an individual for an Award. Self-nomination is acceptable for the Innovation, Excellence, Partnership and Individual Achievement categories but not for the Individual Achievement category.

Nominating an Individual or Volunteer

Nominations relating to an individual staff member or volunteer are made via the CEO of the relevant member agency. A letter of support from someone outside the person's work area will suffice as external evaluation when nominating an individual or volunteer.

Endorsement of CEO

Nominations are to be endorsed by the CEO or equivalent.

External evaluation

Nominations are to be accompanied by either a summary of external evaluation (eg, summary of an accreditation report) or a statement/letter of support from a source external to the member agency where the nominated program/project resides. For Individual Achievement, a letter of support from someone outside the person's work area will suffice.

Referees

Two referees who are familiar with the achievements of the nominated program/project/person are required. Details of the relationship between the referees and the nominated project/individual/organisation are also sought.

Supply some photos

Please enclose with the nomination at least one but hopefully several photos that illustrate the program/project/individual in action. Photos relating to award winners will be posted on the Anglicare Australia website with a precis of the winning project/individual. Privacy laws require that permission must be given by subjects who appear in photos before a photo can be used for publication. Therefore all photos submitted need to be accompanied by a completed 'Consent to Publish Photographic Image' form (included in the Nomination pack and also available from <http://www.anglicare.asn.au/agencies/online.shtml>).

Submitting the Nomination

All nominations are to be submitted on the Nomination form, be signed by the CEO of the member agency and be accompanied by all required supporting documentation. Closing date is Monday 26 July 2010. Nomination forms are available at Anglicare Australia's website <http://www.anglicare.asn.au>

Judging Criteria

Excellence

Possible areas/examples for nomination include:

- Client services
- Social justice
- Research
- Operational (IT, technical, media, HR, in-house training)
- Accountability/governance
- Quality improvement

Nomination may be for a particular service or project or for the overall service provided by the agency. The nomination must address each of the following judging criteria:

- Benefit to clients
- Impact on service delivery
- Impact on the wider community
- Benefit to organisation/staff
- Stakeholder (ie, clients/staff/funding body/community) involvement in planning/implementation (eg, consultation, design, pilot testing)
- Assessment of excellence – external, peer assessment

Innovation

Possible areas/examples for nomination include:

- Innovation in service delivery for improved client outcomes
- Innovation focusing on particular target groups (eg, rural/remote, indigenous, refugee/migrant, youth)
- Innovation to overcome barriers (eg, distance, language, culture, religion, generational)
- Innovation to bring about social change

Nominations should be for a program activity directed to the client/s that yields exceptional results that would not have been achieved otherwise.

Nomination must address each of the following judging criteria:

- Introduction of new ideas/approaches (demonstrate originality)
- Benefit to client/s
- Benefit to community
- Sustainability
- Adoption/interest shown by other groups/organisations

Partnership

Possible areas/examples for nomination include:

- Regional partnerships; cooperation among government/community/industry/business/churches
- Partnership with Indigenous communities
- Agency partnerships (big agency supporting small agency; small agencies working together)
- Parish partnerships

Nomination may be for a program or project that builds and strengthens links.

The nomination must address each of the following judging criteria:

- Evidence of initiative
- Link between the partnering activity and the missions of the partners showing benefits to the clients, community and to the partner organisations
- Extent of involvement and ownership of both partnered organisations (eg, commitment of staff or parishioners to the partnering)
- Stakeholder (ie, clients/staff/funding body/community) involvement in planning/implementation (eg, consultation, design, pilot testing)

Individual Achievement

A nomination for an award for Individual Achievement is to recognise exceptional service by an individual who has made a significant contribution or significantly changed and improved the quality of services to the client or the work environment of the agency.

The nomination must address each of the following judging criteria:

- Impact on service delivery/client outcomes
- Benefit to the organisation, its services, other staff or other volunteers

Judging

A four member judging panel will be appointed by the Anglicare Australia Council. The Executive Director of Anglicare Australia will assist the panel. Decisions of the honorary judging panel will be final and no correspondence will be entered into in respect of any decision.

Checklist for Submitting Nomination

- Nomination form (completed and signed off by CEO or equivalent)
- Referee details
- Summary/evidence of external evaluation
- Nominee's testimonial addressing judging criteria
- Photos of project/person
- Signed 'consent forms to publish photograph' form/s

Closing date: Monday 26 July 2010

Award Presentation

The awards will be announced on Monday 13th September during the 2010 Anglicare Australia National Conference, and will be presented at a Reception and Award Ceremony. No financial support can be provided for an award recipient to attend the presentation. The award recipient may appoint a nominee to receive an award on their behalf. A framed certificate and a cash prize will be awarded to each award winner. Sponsor of the 2010 awards is Ansvr Insurance and Anglicare Australia is most grateful for their support.

Send Nominations to:

Anglicare Australia
GPO Box 1307
Canberra ACT 2601
AUSTRALIA
P: 02 6230 1775
F: 02 6230 1704
E: Melissa.Dyson@anglicare.asn.au
W: www.anglicare.asn.au



By the closing date of Monday 26 July 2010.